

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**June 28th, 2022, 6:00 PM at the Balkan Community Center**

In attendance: Chairman – Brad Strgar  
 Supervisor - Garth Wilson  
 Treasurer – Kent Fredeen  
 Clerk – Misty Hendrickson  
 Visitors – 2 guests  
 Absent: Supervisor - Dirk VerSteeg

**CALL TO ORDER:** The meeting was called to order by the Chairman at 6:04 pm.

**APPROVAL OF THE MINUTES:**

- After review of the minutes from the regular board meeting on June 14th, 2022, a motion was made by Supervisor Wilson, supported by Supervisor Strgar to approve the June 14th, 2022 meeting minutes. Motion carried.

**FINANCIAL REPORT:** Kent Fredeen

<b>Receipts: \$130,736.70</b>		
<b>Revenues:</b>		<b>First National Bank – Interest</b>
St Louis County May 2022 tax advance	\$127,149.00	
City of Chisholm Canister site agreement -July 2022	\$1,489.38	
Canister site coupons sold	\$500.00	
Refund – H&L Mesabi – grader picks	\$449.90	
Culvert purchased	\$523.99	
Community Center Rent	\$275.00	
Community Center garbage	\$50.00	
Pancake feed gross receipts (June 18 <sup>th</sup> , 2022)	\$168.57	
MetLife reimbursement	\$130.86	

<b>First National Bank - Account Balances</b>	
Checking Account	<b>\$224,932.56</b>
MET (Mining Effects Tax) Account	\$32,194.60
Community Center Account	\$50,341.02
Building Project Account	\$1,066.15
COVID -19 account	\$3,159.72
<b>Total</b>	<b>\$311,694.05</b>

**A motion was made by Supervisor Wilson to approve the treasurer’s report as read. This was supported by Supervisor Strgar and passed.**

**Debit Card usage:**

1. \$74.48 to AVG to protect computer from viruses
2. \$94.82 to Staples for ink, paper and card stock
3. \$200.00 for Postage – marketing mail

**Transfers completed: none**

**Recommended transfers:**

1. **A motion was made by Supervisor Wilson to approve the transfer of \$139.08 from checking to the community center account from the June 18<sup>th</sup> pancake breakfast. This was supported by Supervisor Strgar and passed.**

**A motion was made by Supervisor Wilson, supported by Supervisor Strgar, to approve the bills for payment on June 28th, 2022, and ordered paid in the amount of \$9,549.69. Motion carried unanimously.**

**A motion by Supervisor Wilson, supported by Supervisor Strgar, to accept the payroll for June 28th, 2022 (payroll period June 12<sup>th</sup> – June 25th, 2022), in the amount of \$9,856.56. Motion carried unanimously.**

**REPORTS:**

1. Clerks Report: Misty Hendrickson
  - a. The clerk mailed the newsletters on June 24<sup>th</sup>, 2022.
  - b. The clerk attended the mandatory clerk election administration training on June 21<sup>st</sup>, 2022.
  - c. On line election judge training has started. We have three new potential election judges.
  - d. The clerk formed two letters to St Louis county and to the state representatives regarding broadband.
  - e. Four employees signed up for the Frontline Worker pay.
2. Shop & Road Report:
  - a. **A motion was made by Supervisor Strgar, supported by Supervisor Wilson to approve purchasing up to 6 Road Work Ahead signs and stands, not to exceed \$1,200.00. This passed unanimously.**
  - b. June 13<sup>th</sup> and 14<sup>th</sup> the employee worked on the grader that had a hydraulic leak. He graded North Long Lake Road and Sawmill Road.
  - c. Brush cutting was done on Johnson and Colombe Roads on June 13<sup>th</sup>.
  - d. Vlasich, Seppala, Salo and Pozar were brushed on June 14<sup>th</sup> and 15<sup>th</sup>.
  - e. Kekke Road was graded on June 15<sup>th</sup>. Class five was hauled to Sever Road.
  - f. Cooper Road's soft spot was dug out on June 16<sup>th</sup>.
  - g. Parts were ordered and picked up from Ziegler on June 17<sup>th</sup>.
  - h. Class five was put on Sever Road on June 17<sup>th</sup> and graded.
  - i. A new valve for the hydraulic block was installed on the 140G grader on June 20<sup>th</sup>. Long Lake Road and Centa were graded too.
  - j. Krogerus, Cooper and Latick roads were graded on June 21<sup>st</sup>. Trees were removed from roads on Long Lake and Koshere Roads.
  - k. Baich, Cooper, Latick and Hyvarinen Roads were cut, shaped and crowned on June 21<sup>st</sup>.
  - l. Sawmill, Korpi, North Long Lake and Haiskanen Roads were graded on June 22<sup>nd</sup>.

- m. Briski, Smolcich and Johnson Roads were cut, shaped and crowned. Some material was reclaimed.
  - n. Chloride was sprayed on June 23<sup>rd</sup> and 24<sup>th</sup>.
  - o. Pozar, Colombe, Franti and Johnson were cut and crowned. It was very dusty on June 23<sup>rd</sup>.
3. Community Center Report:
- a. Supervisor Wilson called Green Again to come spray the weeds at the community center around June 27<sup>th</sup>.
  - b. The guide wire to the internet tower was repaired after a tree fell on the line.
  - c. The pavilion's water heater has been plumbed and is ready for the season.
4. Canister Site Report :
- a. One recently hired canister site attendant was let go. The job wasn't for her.
  - b. Two potential canister site attendants were discussed.
  - c. The canisters need to be moved away from the fence.
  - d. An additional canister needs to be put in the garage parking lot for the household hazardous waste day on July 6<sup>th</sup>, 2022.

Other Reports: none

**CONCERNS AND COMMENTS FROM THE AUDIENCE: none**

**CORRESPONDENCE:**

1. Jason Janesich, from Mediacom, would like to provide fiber broadband to our area. The board acknowledged the kind offer but the offer was tabled for now.

**OLD BUSINESS:**

1. The treasurer provided a summary of the pancake breakfast proceeds to the board. The net profit was \$139.08 for the June 18<sup>th</sup>, 2022 pancake breakfasts.

**NEW BUSINESS:**

1. The work priority sheets were provided for the supervisors and reviewed.
2. An employee review is due for the full-time employee. The clerk will set up a time to meet and post the employee review.
3. Balkan has chloride on the roads as of June 24<sup>th</sup>, 2022. The full-time employee provided details of the spraying chloride for the board's review.

**UPCOMING MEETINGS/EVENTS:**

1. Election judge training – June 2022
2. Household Hazardous Waste day is July 6<sup>th</sup>, 2022 from 10 am to 1 pm.
3. Pancake breakfast – July 23<sup>rd</sup>, 2022.

**NEWSLETTERS & MEETING MINUTES:**

**ADJOURNMENT:**

**A motion was made by Supervisor Strgar, supported by Supervisor Wilson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:20 PM. The next board meeting will be held at 6:00 PM at the Balkan Community Center on July 14th, 2022.**

Respectfully Submitted,

Misty Hendrickson, Clerk

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(Clerk) Misty Hendrickson

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(Board Chair) Brad Strgar

