

MINUTES OF THE REGULAR TOWN BOARD MEETING
July 12th, 2022, 6:00 PM at the Balkan Community Center

In attendance: Chairman – Brad Strgar
 Supervisor - Garth Wilson
 Supervisor - Dirk VerSteeg
 Treasurer – Kent Fredeen
 Clerk – Misty Hendrickson
 Visitors – 4 guests

CALL TO ORDER: The meeting was called to order by the Chairman at 6:06 pm.

APPROVAL OF THE MINUTES:

- After review of the minutes from the regular board meeting on June 28th, 2022, a motion was made by Supervisor Wilson, supported by Supervisor VerSteeg to approve the June 28th, 2022 meeting minutes. Motion carried.

FINANCIAL REPORT: Kent Fredeen

Receipts: \$226,286.21			
Revenues:		First National Bank – Interest	
St Louis County May 2022 tax advance (in error)(Balkan received the 30% of \$54,491.95)	\$180,140.85	FNB-C June 2022 interest – May 2022 – MET	\$7.72
MN Revenue – ARPA	\$45,242.84	FNB-C June 2022 interest – May 2022 – Community Center	\$12.01
Canister site coupons sold	\$500.00	FNB-C June 2022 interest – May 2022 – Cap. Exp.	\$0.26
Community Center Rent – June	\$350.00	FNB-C June 2022 interest – May 2022 – COVID-19/ARPA	\$0.76
Community Center garbage	\$25.00	FNB-C June 2022 interest – May 2022 – Checking account	\$6.77

First National Bank - Account Balances	
Checking Account	\$285,202.31
MET (Mining Effects Tax) Account	\$32,202.32
Community Center Account	\$50,492.11
Building Project Account	\$1,066.41
COVID -19 account	\$3,160.48
Total	\$372,123.63

A motion was made by Supervisor VerSteeg to approve the treasurer’s report as read. This was supported by Supervisor Wilson and passed.

Debit Card usage:

1. \$93.04 to Walmart for ink and 6 hole-punchers for the canister site

Checks/receipts voided:

1. Check #63040 was voided for Auto Value.
2. Receipt voided: #13542 for \$52,991.85 – error from SLC in Tax apportionment

**** St Louis County sent Balkan \$127,149.00 on 6/21/2022, for the 70% advance property taxes for May 2022. SLC then sent on 7/5/2022 \$180,140.85 in error. They took back \$125,648.90 on 7/7/2022. The difference of \$180,140.85 minus \$125,648.90 was \$54,491.95, the 30% owed to Balkan for May 2022 property taxes. This has been recorded and is available for review.**

Transfers completed:

1. The transfer of \$139.08 from checking to the community center account from the June 18th pancake breakfast was completed.

Recommended transfers:

- 1. A motion was made by Supervisor VerSteeg to approve the transfer from checking to the ARPA Money market account in the amount of \$45,242.84. This was supported by Supervisor Wilson and passed.**
- 2. A motion was made by Supervisor VerSteeg to approve the transfer of \$1,265.00 from checking to the Community Center Money market fund. This was supported by Supervisor Wilson and passed.**

A motion was made by Supervisor VerSteeg, supported by Supervisor Wilson, to approve the bills for payment on July 12th, 2022, and ordered paid in the amount of \$35,545.26. Motion carried unanimously.

A motion by Supervisor VerSteeg, supported by Supervisor Wilson, to accept the payroll for July 12th, 2022 (payroll period June 26th – July 9th, 2022), in the amount of \$5,428.53. Motion carried unanimously.

REPORTS:

1. Clerks Report: Misty Hendrickson
 - a. The clerk voided the check to Auto Value for \$49.41. It was paid.
 - b. The primary election will be held on August 9th, 2022 from 7am to 8pm at the community center. The Public accuracy test will be August 1st, 2022 at 1pm.
 - c. The clerk asked if we should plan on having National Night Out 2022. A resident in attendance suggested we plan on it. She will head the planning. The clerk will call Express Print to update the National Night Out postcard to send to residents.
 - d. The clerk filed the 941's and MN Unemployment quarterlies. She still has to file the MN Revenue quarterly, when they have received our money from June 28th's payment.
 - e. Dave Pajunen asked the clerk to call General Waste to empty the garbage container at the community center. She called and left a message on 7/6/2022.
2. Shop & Road Report:

- a. A motion was made by Supervisor VerSteeg, supported by Supervisor Strgar, to purchase a barrel of DEF (Diesel Exhaust Fluid) not to exceed \$260.00. **This motion passed.**
 - b. **An annual employee review was completed before this board meeting starting at 5:37 PM.** The employee received great reviews from the supervisors. A motion to adjourn the employee review was made by Supervisor Strgar and supported by Supervisor VerSteeg at 5:50PM.
 - c. June 29th through July 1st, a new culvert was installed on Sawmill Road and ditching was done.
 - d. Beaver dams were dug out on Franti Road on July 5th. Trees were removed from Johnson Road, also. The canister was placed in the Garage yard for the Household Hazardous Waste day on July 6th.
 - e. Class five was hauled to Sawmill and Franti Roads on July 6th and 7th.
 - f. Franti and Sawmill Roads were graded on July 6th after material was put on.
 - g. Mechanic work was done on the 1990 International and the 2001 International Trucks on July 7th. Canisters were moved away from the fence in the canister site.
 - h. Class five was hauled to Franti and Salo Roads on July 7th.
 - i. Salo, Colombe and Franti Roads were graded and class five applied on July 7th.
 - j. Mechanical work was done on various machines on July 7th. The air dryer and a new tire were installed.
 - k. A beaver dam on Sawmill Road was dug out of culvert on July 8th. The new air dryer from Northland Tractor was installed in the 2001 International truck.
3. **Community Center Report:**
- a. One six-foot table needs to be fixed. Supervisor VerSteeg said to bring it in the shop to fix it.
 - b. Supervisors Strgar and Wilson will wash the front window before the next pancake breakfast.
 - c. A resident would like Balkan to go ahead with the National Night Out 2022. **A motion was made by Supervisor Strgar, supported by Supervisor VerSteeg, to approve a budget not to exceed \$500 for the National Night Out event 2022. This motion passed unanimously.**
 - d. The supervisors are planning to install the newly donated basketball hoops at the community center next week.
4. **Canister Site Report :**
- a. Balkan received two applications for the canister site. Supervisor VerSteeg will interview the candidates and report back to the board if he hires them. One of these applicants would like to be considered for the Part-time operator position. All drivers will be drug-tested before hire.

Other Reports:

- 1. Sheriff Nate Skelton sat in this board meeting. The sheriff's office is trying to be proactive and find out first-hand what townships in our area need from law enforcement. Sheriff Skelton suggested the clerk email him monthly or quarterly to get a report of criminal happenings for that time period in Balkan. The sheriffs' office was asked to attend Balkan's National Night Out 2022. Other law enforcement and the fire dept. will also attend.

CONCERNS AND COMMENTS FROM THE AUDIENCE: none

CORRESPONDENCE:

- 1. On July 5th, 2022, Balkan received updates from the Chisholm EMS and the Fire dept. listing all calls in quarter 2 2022.
- 2. The Mesabi Tribune has a deal of \$21.23 per month with the next month free for a 1-year subscription. This was tabled.

OLD BUSINESS:

- a. Supervisor VerSteeg checked out the storage containers in Grand Rapids for the canister site. There is a 20-foot container, brand-new, for \$3,900 or a forty-foot container for \$5,900. **A motion was made by Supervisor VerSteeg, supported by Supervisor Wilson, to purchase a container not to exceed \$3,500, with delivery. This passed unanimously.**

NEW BUSINESS:

1. The work priority sheets were provided for the supervisors and reviewed.
2. **A resolution was made to appoint the election judges for the Primary election August 9th, 2022 by Supervisor Strgar, supported by Supervisor Wilson. Five election judges are listed on the resolution.**
3. Changes to MATTT were handed out to the supervisors for their information.

UPCOMING MEETINGS/EVENTS:

1. Election judge training – July 2022
2. Pancake breakfast – July 23rd, 2022.

NEWSLETTERS & MEETING MINUTES:

ADJOURNMENT:

A motion was made by Supervisor Strgar, supported by Supervisor Wilson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:39 PM. The next board meeting will be held at 6:00 PM at the Balkan Community Center on July 26th, 2022.

Respectfully Submitted,

Misty Hendrickson, Clerk

(Clerk) Misty Hendrickson

(Board Chair) Brad Strgar