



BALKAN TOWNSHIP
APPLICATION AND AGREEMENT FOR
PRIVATE DRIVEWAY SNOWPLOWING
2021 - 2022 Season

For Office Use Only
Date Received: _____
Amount: _____
<input type="checkbox"/> Cash ^{or} <input type="checkbox"/> Check:

Name of Applicant: _____ Phone: _____

Applicant Address: _____

Plow Address (If different): _____

Section: _____ Township: _____ Range: _____ Road Name: _____

The above-named applicant hereby requests that the designated driveway located on the above-described tract of land be plowed by BALKAN TOWNSHIP for the 2021 - 2022 winter season subject to the following conditions and provisions:

I. GENERAL PROVISIONS

1. No township snow-removal equipment shall be used on private roadways until all public roadways are clear of snow. DRIVEWAYS WILL BE PLOWED ONLY AT THE DESCRETION OF THE BALKAN TOWN BOARD.
2. Applications for plow service must be received by **October** 31st of said winter season and must be accompanied by the fee of **\$300.00**. NO ONE is exempt from this fee.
3. Non-owner applications (rental property or other non-owner occupant) **MUST** be signed by both the renter and the property owner.
4. Private Driveways will not be plowed until there is a minimum accumulation of four (4") inches of snow.
5. **This is a basic agreement, not a custom plowing service. Driveway and turn-around only will be plowed. Owner/Renter is responsible for clearing the yard, walkways, in front of buildings and doorways, around mailboxes, etc.**

II. SPECIAL PROVISIONS REGARDING DRIVEWAY

1. Driveway must have a reasonably smooth driving surface and surface width must be a *minimum of 15 feet*.
2. Driveway must be clear of obstructions *at least 12.5 feet* on either side of its centerline (must have a 25-foot clear zone).
3. A turnaround area will be a minimum of 30' X 60' and free of obstacles to allow ample room to turn the plow unit.
4. Gates or barricades must be open to allow unimpeded ingress and egress of plow unit.
5. Road gradients and curves must allow snowplow units easy maneuvering and safe passage.
6. Driveway length will be verified at the time of inspection.
7. This application will be rejected if, in the opinion of the inspector from Balkan Township, the above requirements are not met.
8. If there is a change in circumstance during the snowplowing season which in the opinion of the snowplow operator makes plowing the driveway unsafe or impractical to plow, this agreement will be terminated. Prior to termination the applicant will be notified of the change in circumstance and given reasonable time, not to exceed two (2) weeks to return the driveway to compliance.

III. RATES

1. Regular plowing rates shall be a flat rate charge in accordance with the rate schedule set at \$300.00.
2. The appropriate fee will be paid in full at the time a person makes application for private driveway snowplowing services.
3. If the private driveway snowplowing application is rejected, the applicable fee from the rate schedule will be refunded to the applicant.
4. NO APPLICATION WILL BE PROCESSED WITHOUT TOTAL PAYMENT
5. No portion of the fee payment will be refunded once the application has been accepted.
6. Exceptional circumstances requiring special equipment shall be charged at the rental rate of the equipment and the operator’s time.

I acknowledge that I have read and understand this entire agreement.

DATE: _____
Applicant’s Signature

I certify that I am the non-occupant owner of the described property. I have read this agreement and thereby give my permission to permit the applicant/occupant to enter into this agreement.

DATE: _____
Owners Signature (if different than applicant)

Balkan Township, having inspected and approved the above-described driveway, hereby agrees to provide plow service for the applicant subject to the terms and provisions above defined. Failure of the applicant to meet any of the provisions above described shall be considered a breach of this agreement and grounds for immediate termination of services by Balkan Township. Balkan Township reserves the right to cancel this agreement should it be determined that the driveway is unsafe for equipment or employees.

Inspector’s Signature Township Supervisor’s Signature

Return completed form with payment to the drop box at the township office, or by mailing completed forms to:

**Town of Balkan
P.O. Box 66
Chisholm, MN 55719**