

MINUTES OF THE REGULAR TOWN BOARD MEETING
April 20th, 2021, 6:00 PM at the Balkan Community Center

In attendance: Chairman – Brad Strgar
 Supervisor – Jennifer Tarnowski
 Supervisor – Dirk VerSteeg
 Deputy Treasurer – Gail Radotich
 Deputy Clerk – Lisa Smith
 Visitors – 5 guests
 Absent: Treasurer - Kent Fredeen
 Clerk – Misty Hendrickson

CALL TO ORDER: The meeting was called to order by the Chairman at 6:01 pm.

APPROVAL OF THE MINUTES:

- After review of the minutes from the board meeting on April 6th, 2021, a motion was made by Supervisor Tarnowski, supported by Supervisor VerSteeg to approve the April 6th, 2021 meeting minutes. Motion carried unanimously.

FINANCIAL REPORT: Gail Radotich

| Receipts: No bank deposit this period | | | |
|---|--|---------------------------------------|--|
| Revenues: | | First National Bank – Interest | |
| A full treasurer’s report will be forthcoming on May 4 th , 2021. Due to COVID-19, the clerk and treasurer were quarantined. | | | |

| First National Bank - Account Balances | |
|---|---------------------|
| Checking Account | \$126,394.32 |
| MET (Mining Effects Tax) Account | \$166,157.98 |
| Community Center Account | \$41,529.96 |
| Building Project Account | \$4,959.26 |
| COVID -19 account | \$5,104.47 |
| Total | \$344,145.99 |

Debit Card usage: none

Supervisor Tarnowski moved to approve the treasurer’s report as read. This was supported by Supervisor VerSteeg. Motion carried unanimously. Correction to the April 6th, 2021 treasurer’s report. It was stated that the checking account was at \$130,757.50 but should have been at the corrected amount of \$145,889.21. **A motion was made by Supervisor Strgar to approve the April 6th, 2021 correction to the treasurer’s report. This was supported by Supervisor Tarnowski and passed unanimously.**

Transfers completed: none

Recommended transfers: none

A motion by Supervisor Tarnowski, supported by Supervisor VerSteeg, to approve the bills for payment on April 20th, 2021, and ordered paid in the amount of \$9,153.37. Motion carried unanimously.

A motion by Supervisor Tarnowski, supported by Supervisor VerSteeg, to accept the payroll for April 20th, 2021 (payroll period April 4th – April 17th, 2021), in the amount of \$10,341.52. Motion carried unanimously.

REPORTS:

1. Clerks Report: Lisa Smith

- a. The newsletter is done. The clerk sent the newsletter to Express Print to print and seal on Sunday, April 18th, 2021. The clerk hopes to mail the newsletters by Thursday, April 22nd, 2021.
- b. There's a new Kangaroo (similar to Ring) in the office for security.
- c. Due to COVID, the office is closed the week of 4/19-4/23/21.
- d. **Steve Johnson's employee review was scheduled for April 20th, 2021 at 5:15 PM. The meeting was called to order at 5:15 PM by Chairman Strgar. Present were Supervisor Strgar, Supervisor VerSteeg, and Supervisor Tarnowski. They discussed the general topics on the review sheet. The general consensus is that Steve is a very valuable employee. The meeting was adjourned at 5:44 PM.**

2. Shop & Road Report:

- a. Supervisor VerSteeg directed the foreman to a flooded road and told him it is a priority to get to. He also discussed which roads were graded and which roads need to be graded still.
- b. Supervisor Strgar provided a quote for the new chainsaw. **Supervisor Tarnowski motioned to purchase a new chainsaw. This was supported by Supervisor VerSteeg and passed unanimously.** Supervisor Strgar will pick up a new chainsaw.
- c. A resident asked if the supervisors could send Balkan's operators to do an evaluation on how they grade roads through the 49ers in Hinckley. Supervisor Strgar will call Balkan's 49ers representative, Dan Manick, to request this.
- d. Supervisor VerSteeg mentioned the tank for the oil/water separator project has doubled in price from the last quote he received, due to a sharp increase in material costs.
- e. Roads have been graded on Krogerus, Latick, Colombe, Cemetery, North Long Lake, Salonen, Sever, Baich, Hyvarinen, Haiskanen, Cooper, Vlasich, Pozar and Long Lake roads.
- f. A beaver dam in a culvert on Sever road was mitigated. Screens were installed on the two culverts on Sever road to keep the culverts clear of beavers.
- g. Fill was provided by Jim Sever on Sever road and leveled.
- h. The foreman called the new conservation office to get annual nuisance permits to mitigate beavers.
- i. Repair and tear-down were started on the brushing cylinder.
- j. Road inspections and culvert inspections are being done intermittently.
- k. New brake lines were installed on the yellow one-ton pickup. More parts and brake bleeding are needed.
- l. Tree removal on Franti road on April 12th and some preventative maintenance was performed.

- m. Road inspections of high-water areas on Sever, Franti, Johnson and Colombe roads.
 - n. One load of class five was brought out to Frider road to cover a culvert.
 - o. Both wings on graders were pulled off. Graders were greased and fluids checked. Worn picks on grader G-45 were replaced.
 - p. The boom truck, borrowed from Chisholm, was returned.
 - q. The shop road and office parking lot were graded and the hole was filled in.
3. Community Center Report
- a. A short discussion of how bad the cupola's shape is currently. It may not be a good plan to try to do anything with the cupola. It was suggested that the cupola be put up for sale or scrapped. Nothing has been decided.
 - b. Jon White explained what he found out about the proposed Pig Roast. He said we would need to charge residents \$10-15 to attend the event. The pig roasted could cost as much as \$1500.00.
 - c. Ann Palmquist discussed some details about the pancake feed and what she bought. She discussed needing more volunteers. Dave Pajunen will set up the tables.
 - d. Dave Pajunen turned in his time for February through March for his cleaning and waxing the community center and office.
4. Canister Site Report
- a. none
5. Other Reports
- a. Jeff Hendrickson asked if he could take some rocks from the pit behind the garage. The supervisors approved this.
 - b. Supervisor Tarnowski brought up power washing the oil collection container slab at the canister site. This should be put on the work priority sheet.

CONCERNS AND COMMENTS FROM THE AUDIENCE: none

CORRESPONDENCE:

- 1. From April 4th to April 21st, 2021, over 15 road complaints came in to the office.
- 2. The Range Center sent over a posting for recruitment of personnel. This will be posted to the website and possibly the notice boards.

OLD BUSINESS:

- 1. The AWAIR program will be discussed at a later date.
- 2. The clerk was asked to revisit the sign project started in 2020. Currently, the board of supervisors believes Balkan has enough posting sites such as postcards, Facebook, the website, and newsletters to get our message to the residents. This is not a priority right now, and will be discussed at a further date.

NEW BUSINESS:

- 1. The work priority sheet has been updated.
- 2. Pancake breakfast seed money will be \$200 in small bills paid out of petty cash.

UPCOMING MEETINGS/EVENTS:

- 1. Pancake breakfast – April 24th, 2021 8:30 AM to 11 AM.
- 2. LBAE – 4/29/21 – 6/7 PM.

NEWSLETTERS & MEETING MINUTES:

ADJOURNMENT:

Motion by Supervisor Strgar, supported by Supervisor Tarnowski, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:23 PM. The next board meeting will be held at 6:00 PM at the Balkan Community Center on May 4th, 2021.

Respectfully Submitted,

Misty Hendrickson, Clerk

(Clerk) Misty Hendrickson

(Board Chair) Brad Stgar