

**TOWN OF BALKAN BOARD MEETING AGENDA**  
**January 12<sup>th</sup>, 2021**

**CALL TO ORDER**

**APPROVAL OF THE MINUTES (for 12/17/20 and 12/29/20)**

**REPORTS:**

1. Financial Report: Kent Fredeen
  - a. **BILLS FOR PAYMENT**: on January 12<sup>th</sup>, 2021 **\$ 9,321.01**
  - b. **PAYROLL**: for December 27, 2020 - January 9th, 2021 **\$ 5,319.87**
2. Clerk's Report: Misty Hendrickson
3. Shop & Road Report: Brad Strgar
4. Community Center Report: Jennifer Tarnowski
5. Canister Site Report: Dirk VerSteeg/ Dave Pajunen
6. Other Reports:

**CONCERNS AND COMMENTS FROM THE AUDIENCE**

**CORRESPONDENCE (in order of date received):**

1. 1/4/21 – Letter from SLC Environmental Services asking to put SLCES's number on our website due to possible site closure – this has been done immediately – see handout
2. 1/4/21 – Email from Dan Manick regarding COVID – see handout and MAT Attorney's response – Need to reply to Dan Manick
3. 1/6/21 – Tax forfeit properties – SLC seeking input to see if we are interested in the property. We will get a subsequent mailing after board action. Primary response due 1/22/21.
4. 1/6/21 – Tentative date (1/21-1/25/21) for Quilt Camp at the Community Center.
5. 1/7/21 - Local Noxious Weed inspector report due Feb 5, 2021.
6. 1/11/21 – Call from Kathy Simonson, SLC Public Health Nurse regarding mask wearing at the canister site

**OLD BUSINESS:**

1. Remote controls for shop doors for all vehicles, half of the receiver was bad, it was replaced and is working. Plan for a new garage door control module? Use of the debit card. Needs supervisors' approval prior to use?
2. Schedule an employee review? Was suggested for the end of December.
3. Resolution to change the compensation of elected officials to reflect new duties

**NEW BUSINESS:**

1. Work Priority Sheet
2. The posting box by the canister site is damaged and may need to be replaced.
3. Annual audit – should we have it at the garage, office?
4. Holding the March Annual Meeting. We should prepare now; in case it needs to be a virtual meeting due to COVID – per MAT.

**UPCOMING MEETINGS/EVENTS:**

**NEWSLETTERS & MEETING MINUTES:**

**ADJOURNMENT**

