

**TOWN OF BALKAN BOARD MEETING AGENDA**  
**October 6th, 2020**

**CALL TO ORDER**

**APPROVAL OF THE MINUTES**

**REPORTS:**

1. Financial Report: Kent Fredeen
  - a. **BILLS FOR PAYMENT**: on October 6th, 2020 **\$ 18,434.92**
  - b. **PAYROLL**: for September 20<sup>th</sup>- October 3rd, 2020 **\$ 4,673.00**
2. Clerk's Report: Misty Hendrickson
3. Shop & Road Report: Brad Strgar
4. Community Center Report: Jennifer Tarnowski
5. Canister Site Report: Dirk VerSteeg (update on the expansion)
6. Other Reports:

**CONCERNS AND COMMENTS FROM THE AUDIENCE**

**CORRESPONDENCE (in order of date received):**

1. 9/30/20 – received reimbursement check for website from Whitney Ridlon
2. 10/1/20 – A resident called to ask if we have anyone to do snow removal of walkways for residents that aren't able to do this – Sherry Regalado
3. 10/5/20 – Election CARES act grant – see handout - \$651 – need resolution

**OLD BUSINESS:**

1. Itemization of canister site expansion costs – send to Larry Folstad – Brad
2. Propane is on at the community center, no floor heat, winterize the pavilion?
3. Employee handbook – see handout - Brad

**NEW BUSINESS:**

1. Work Priority Sheet
2. October 9<sup>th</sup> – last day to appoint election judges- see handout – needs approval
3. Columbus Day – October 12<sup>th</sup> – Holiday or not?
4. Outdoor lighting for new driveway at garage – MP&L – Floodlight 400 watt was chosen – Dirk as contact for project – four weeks out for completion
5. Social Security Tax deferment – per presidential notice 2020-65 dated August 8<sup>th</sup>, 2020.
6. **Workplace accident and injury reduction program – see handout - Brad**
7. Employee wage theft law – see handout - Brad

**UPCOMING MEETINGS/EVENTS:**

**NEWSLETTERS & MEETING MINUTES:**

1. Fall newsletters went out Friday 10/2/20 to Balkan residents; this was short 75 newsletters, a new batch will go out this Wednesday Oct. 7th

**ADJOURNMENT**