

# TOWN OF BALKAN BOARD MEETING AGENDA

May 19, 2020

## CALL TO ORDER

## APPROVAL OF THE MINUTES

### REPORTS:

1. Financial Report: Kent Fredeen
  - a. **BILLS FOR PAYMENT**: on May 19, 2020 **\$ 10,599.92**
  - b. **PAYROLL**: for May 3-17, 2020 **\$ 8,901.58**
2. Clerk's Report: Misty Hendrickson
3. Shop & Road Report: Brad Strgar
4. Community Center Report: Jennifer Tarnowski
5. Canister Site Report:
6. Other Reports:

### CONCERNS AND COMMENTS FROM THE AUDIENCE

1.

### CORRESPONDENCE (in order of date received):

1. 5/6/20 – Fax from Convenience Driveways asphalt and paving solutions (see handout)
2. 5/8/20 – Chisholm Tribune Press final printing 5/27/20 – need to designate Hibbing Tribune as official newspaper (see handout)
3. 5/11/20 – Resident of Balkan suggested the expansion of the canister site out toward road.
4. 5/12/20 – Balkan graduates – send a card of congratulations
5. 5/15/20 – Notice of intention to take title and possession (see handout) (see plat book)
6. 5/18/20 – Resident of Balkan suggested a Class of 2020 Senior BBQ at the Pavilion? – some evening in June – Is this possible?

### OLD BUSINESS:

1. Mailbox letter to residents (see proposed letter)
2. Snowplowing letter of denial to some residents (approval needed) (see proposed letter)
3. Employee review – 5/12/20
4. Post card to residents on North Long Lake Road regarding dust control consensus
5. Calcium chloride quantities needed (see handout/guide)
6. Culvert policy – (see handout of culvert prices)

### NEW BUSINESS:

1. Work Priority Sheet
2. Resolution authorizing contract with interested officer (see handout) needed annually MN Statute subsection 471.88, subd. 5.
3. Backhoe brake repairs – quote from McCoy (see handout) – estimated repair time is 3 days
  - a. Rent an excavator for culvert projects
  - b. Transportation for fixing the excavator (see handout – McCoy #2)
4. Water/oil separator needed for shop floor

### UPCOMING MEETINGS/EVENTS:

1. The next phase in response to COVID 19 - May 18 - The Governor will replace the stay at home order by continuing to encourage Minnesotans to stay close to home but allowing for gatherings of friends and family of 10 people or less. The Governor will also open retail stores and other main street businesses if they have a social distancing plan and operate at 50 percent occupancy.

### NEWSLETTERS & MEETING MINUTES:

1. Newsletter ideas – essential services such as pharmacies to deliver, groceries to go (volunteers needed)

### ADJOURNMENT