

**BALKAN TOWNSHIP**  
**APPLICATION FOR DRIVEWAY ACCESS PERMIT**

Name of Applicant: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Location of proposed driveway: Township road name: \_\_\_\_\_

\_\_\_\_\_ Miles N-S-E-W of \_\_\_\_\_  
(Distance) (Circle one) (Specific road, landmark, or road intersection)

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

Purpose of driveway: \_\_\_\_\_ Residence \_\_\_\_\_ Commercial

Is this Driveway: \_\_\_\_\_ Permanent \_\_\_\_\_ Temporary

This Permit Application applies to all new and existing/failing culverts

PROPOSED DRIVEWAY LOCATION MUST BE MARKED IN FIELD BY APPLICANT(S)

BALKAN TOWNSHIP WILL ARRANGE FOR A LOCATE TO IDENTIFY ANY UNDERGROUND UTILITY CABLES OR WIRES IN THE TOWNSHIP ROAD RIGHT-OF-WAY.

**Please select:**

\_\_\_\_\_ Applicants who elect to have Balkan Township install a culvert:

- Applicant will pay a \$50.00 permit fee
- Applicant will pay Balkan Township for the cost of the culvert prior to installation
- Applicant may provide a culvert (must meet Balkan Township Board requirements)

\_\_\_\_\_ Applicants who elect to install a culvert on their own behalf or who elect to utilize a contractor:

- Applicant will pay a \$50.00 permit fee
- Applicant will pay a \$100.00 installation deposit fee
  - Installation deposits will be refunded after a satisfactory inspection of the culvert installation is performed by Balkan Township.

I, the undersigned, herewith make application for the permission to construct a driveway access at the above location. Said driveway shall be constructed to conform with the regulations of the BALKAN TOWN BOARD OR SUPERVISORS and to any requirements and special provisions included in this permit (see requirement page). It is expressly understood that this permit is conditional upon replacement or restoration of the road to its original or satisfactory condition.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF APPLICANT

This permit does not constitute a building permit, if approved, it only authorizes the permit holder an access to a Township Road. No other authority is granted. The applicant should contact the St. Louis County Planning Department at (218) 725-5000 in Duluth or (218) 749-7103 in Virginia before altering the site or beginning construction.

- 1) No work under this application shall be started until application is approved and the permit issued.
- 2) Where work on a traveled roadway is necessary, traffic must be protected using the appropriate traffic control devices placed in accordance with the Minnesota Manual on Uniform Traffic Control Devices, including the Field Manual.
- 3) No foreign material such as dirt, gravel, or bituminous material shall be deposited on the road during the construction of driveway or installation of drainage facilities.
- 4) Roadside must be cleaned up after work is completed. This includes, but is not limited to, slope restoration and turf establishment.
- 5) After driveway construction is completed, the permitted shall notify the Township Office that the work has been completed and is ready for final inspection and approval by Balkan Township.
- 6) No changes or alterations in entrances may be made at any time without written permission from Balkan Township.
- 7) Driveway fill slopes shall be constructed according to the recommendation of Balkan Township.
- 8) Culverts supplied by the Applicant must meet size, type and length specified by Balkan Township.

*Please sketch the present property and proposed driveway(s), indicating the relation to the Township Road.*

SKETCH OF PROPOSED ENTRANCE:

**TO BE APPROVED BY BALKAN TOWN BOARD OF SUPERVISORS**

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DO NOT WRITE BELOW THIS LINE

The following culvert will be installed:

Type: \_\_\_\_\_ Diameter: \_\_\_\_\_ Length: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Permit Fee: \$ 50.00

Installation Deposit: \$ 100.00

Culvert Cost: \$ \_\_\_\_\_

Total Remittance: \$ \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

**MAKE CHECKS PAYABLE TO BALKAN TOWNSHIP**

*When applicable: Deposit is to be returned upon satisfactory completion of entrance requirements.*